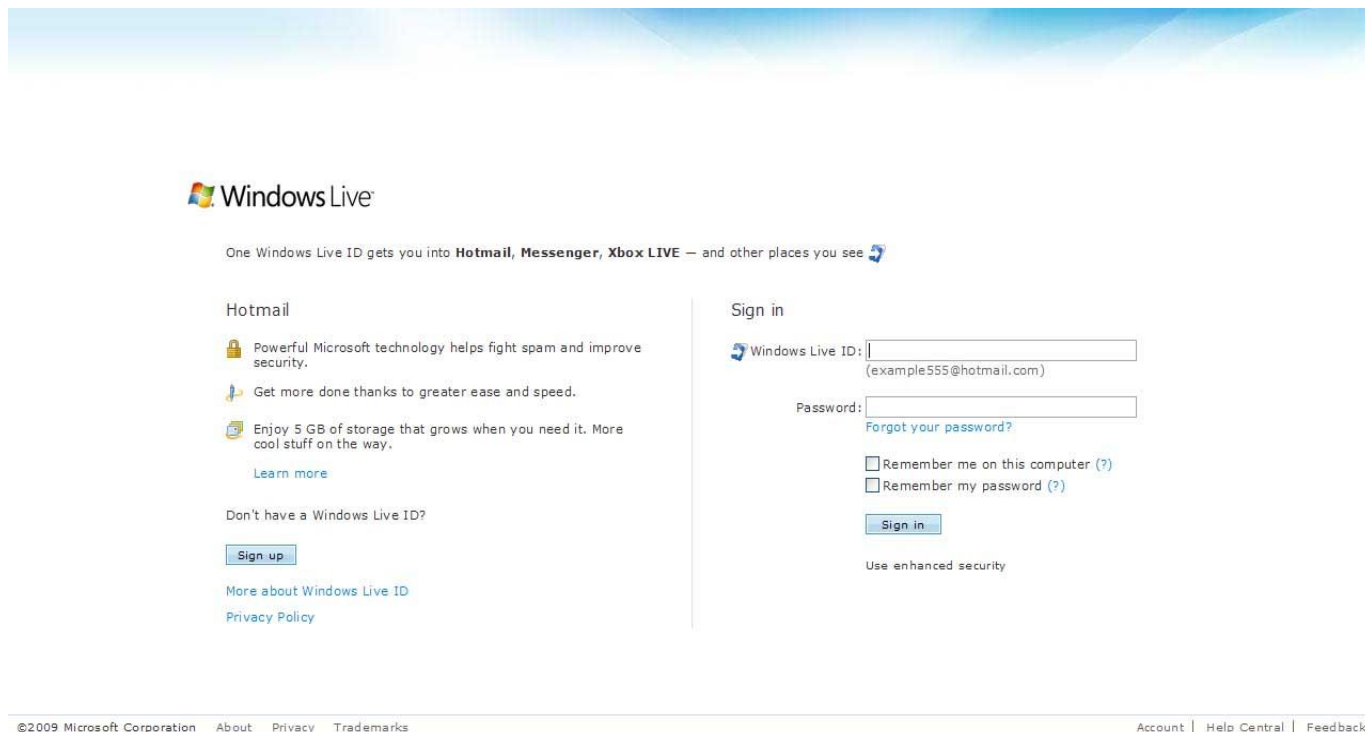
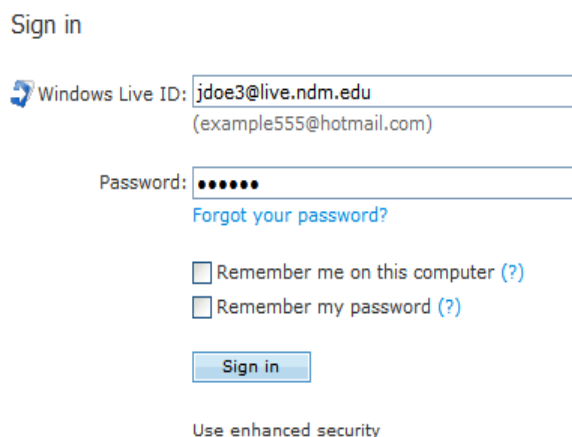


# Getting Started With Live@Edu

1) Begin by navigating to <http://live.ndm.edu> in your web browser, the following screen should appear.



2) Insert the first initial of your first name, and your last name plus the number assigned to you, all lower case followed by '@live.ndm.edu' into the Windows Live ID box. The initial password is your first and last name initials in capital letters plus the last four digits of your social security number, ( e.g. "JD1234") Leave both boxes below the password box unchecked and click the Sign in button.



### Provide account information

The account you're signing in to is missing some required information. To finish signing in, enter the following information.

We respect your privacy and will use this information in accordance with our privacy policy. [Learn about Windows Live privacy](#)

\*Required fields

Enter the characters you see in the picture

Picture:   

Type the 6 characters you see in the picture

\*Characters:


Verify your information

Windows Live ID: **lbatteast1@five.ndm.edu**  
[Sign in with another Windows Live ID](#)

\*Password:   
[Forgot your password?](#)

Change your password

\*Type new password:   
Six-character minimum; case sensitive

Password strength: 

\*Retype new password:

Make my password expire every 72 days  
[Get help with this](#)

Select a question and secret answer

\*Question:

\*Secret answer:   
Five-character minimum; not case sensitive

Add an alternate e-mail address

Alternate e-mail address:

Retype alternate e-mail address:

Your information

\*Country/region:   
[Why is this required?](#)

\*Birth year:   
Example: 1999  
[Why is this required?](#)

Review and accept the Agreements

Clicking **I accept** means that you agree to the [Windows Live service agreement](#) and [Privacy Statement](#).

3) The next screen will prompt you to enter information to verify your account. All of the fields are required except for the option to provide an alternate email address.

It is required that you change your password to be able to log in to your account. The system will not allow the password to be the same as the current formula. Strong passwords have at least six characters and include a capital letter along with lower case letters and also numbers.

Use the **Password Strength** meter (the gray and white box) to determine if you have a strong password to protect your account.

When all of the information fields are complete, review your entries for errors or inaccuracies before clicking the I Accept button.

Once the required information has been entered, you will need to sign in again using your new password to access your mailbox.